

Oconee County School Health Services

Medication Procedure

The Oconee County School System procedure for administering medications is outlined below. Please read the following information carefully.

1. If your child must have medication of **any type** during school hours, including over the counter medications, prescription medications, inhalers or medication patches an “Administration of Medication” form must be obtained from the school clinic and returned to the school nurse.
2. **It is against school policy for a student to carry any medication on their person while in school.** In the event that a student needs to carry an inhaler or wear any type of medication patch, a medical release form needs to be filed in the office. A parent needs to sign that the student is capable and recommended to possess and self administer their medication. A doctor’s statement may be required. Any misuse of the medication that may cause harm to themselves or other students will result in disciplinary action.
3. Medication can be given by the school nurse when an “Administration of Medication” form has been received by the school nurse. The “Administration of Medication” form and the prescription label should contain the same information regarding dosage and time to be given. Any change in medication, dosage or time to be given will require a new “Administration of Medication” form to be completed and returned to the school nurse.
4. Over the counter drugs must be received in the **original container** and will be administered according to the directions listed on the form. If your child requires frequent doses of over the counter medication, a doctor’s order may be required.
5. The parent or legal guardian should transport medication to the school clinic. If this is not possible, please notify the school nurse to discuss a procedure for getting the medication to the clinic.

If you have any questions about the medication procedure or other issues related to the administering of medication in the schools, please contact the school nurse.